

Chagrin Falls Township Trustees Meeting
Tuesday, January 12, 2010
Minutes

The meeting was called to order by Fiscal Officer Elizabeth Boles at 7:35 p.m. Those present included Trustee Tom Florkiewicz, Trustee Mike Wise, Trustee Jeff Homans, Village; Cuyahoga County; Township/Village residents including Karen Wise and Sally Florkiewicz.

NEW TRUSTEE PRESIDENT AND VICE PRESIDENT:

- A motion was made, seconded and unanimously passed to elect Tom Florkiewicz as President of the Trustees and Mike Wise as Vice President.

COMPLIANCE MOTION:

- President Florkiewicz made a motion that all past actions are “still in force” including, but not limited to, complying with Ohio Revised Code, Trustee compensation, meeting schedule, and use of Robert’s Rules of order for conducting meetings. The motion was seconded and unanimously passed.

MINUTES:

- The minutes from the last meeting were read. A motion was made, seconded and unanimously passed to accept the minutes as read.

OLD BUSINESS

TOWNSHIP HALL RENTALS:

- The Trustees reported, in December, a letter of resignation from Ellen was received who has served as the Township Hall Rental Agent for 6 years. The Trustees accepted Mrs. Hunt’s resignation with regret, noting she did her job well and she will be missed.
- Chagrin Valley Jaycees
 1. The floor issue was discussed. The CV Jaycees have offered \$250.00 to cover the repair to the floor, damaged during Haunted Hall.
 2. They reported they have their own photos.
 3. The Trustees unanimously agreed Trustee Wise will manage this issue.

TOWNSHIP HALL MAINTENANCE:

- Trustee Homans reported the color of the refinished floor was good but the finish was spotty. He will contact handy Carl about this.

TOWNSHIP HALL RENOVATIONS/GRANTS:

- The Trustees met with Elizabeth Murphy. She has excluded Grant preparations in her contract.

- The Trustees will be preparing a Grant application through Congressman LaTourette's office. Trustee Wise will be looking at the details of the Grant application.
- As Renovation and Construction plans begin on the Township Hall, the Trustees are looking forward to working with the Village and redefining the Township/Village relationship.

COYOTES IN TOWNSHIP:

- Trustees Florkiewicz and Wise reported they walked the McConnell's property on North Main Street with Chuck & Judy McConnell and coyote experts Ray and Eric Gotliebowski. They also walked both sides of Falls Road and North Main Street and found no coyote tracks.
- The Gotliebowskis would be happy to meet with any Township resident.

NEW BUSINESS

RESOLUTIONS 2010-1 AND 2010-2:

- A motion was made, seconded and unanimously passed to bring forth two Resolutions honoring past Trustees Stephen Thomas and Diana Nazelli for their outstanding contributions and service to the community.
- FO Boles will prepare the Resolutions which will be signed at the next meeting and attached to these minutes.

TOWNSHIP HALL RENTALS:

- The Trustees announced Kelly Hendricks is the candidate to replace Ellen Hunt as Township Hall Rental Agent. A motion was made, seconded and unanimously passed to hire Kelly Hendricks as the Township Hall Rental Agent.
- Ms. Hendricks will be asked to the next Township Trustee Meeting.
- President Florkiewicz noted Ms. Hendricks, who has computer experience, will be trained by Ellen Hunt.

APPOINTMENT TO INTER-GOVERNMENTAL COUNCIL:

- A motion was made, seconded and unanimously passed to name Trustee Homans as the designated Township Representative.

APPOINTMENT TO CHAGRIN ARTS AND CULTURE FOUNDATION:

- A motion was made, seconded and unanimously passed to name Trustee Homans as the designated Township Rep.

APPOINTMENT TO CHAGRIN RIVER WATERSHED PARTNERS:

- A motion was made, seconded and unanimously passed to name Trustee Homans as the designated Township Rep.

RE-APPOINTMENT TO TOWNSHIP ZONING COMMISSION:

- A motion was made, seconded and unanimously passed to re-appoint Judy McConnell for the next five years.

RE-APPOINTMENT TO TOWNSHIP BOARD OF ZONING APPEALS:

- A motion was made, seconded and unanimously passed to re-appoint Margie Rosnovak Yang for the next five years.

MAINTENANCE OF GREEN AREAS AROUND TOWNSHIP HALL:

- A letter was received from Kathy Watterson asking permission to continue maintaining the green space around the Township Hall. With thankfulness to Mrs. Watterson, a motion was made, seconded and unanimously passed granting her request.

TRUSTEE NAME CARDS AND STATIONERY:

- FO Boles will contact Scott Eichenbaum of Graphic Source about printing the cards and stationery.

TOWNSHIP WEB SITE:

- Trustee Homans reported the Township Website; www.chagrinfallstownship.org is in the process of being updated.
- Trustee Homans suggested a Rep. from WRIS attend a future Township Trustees Meeting to discuss future possibilities.

QUICKBOOKS/OFFICE COMPUTER:

- Trustee Wise reported he will be buying Quickbooks for the Trustees to use.
- Trustee Wise will be looking at the Township office computer to see what can be done to get it working, as well as the printer.

CF ARTS COMMISSION MEETING:

- Trustees Homans and Florkiewicz will attend this meeting on February 1, 2010.

ANNOUNCEMENT OF 2010 MEETING SCHEDULE:

- FO Boles announced the Township Trustees Meetings will be held every 2nd and 4th Tuesday evening at 7:30 p.m. unless there is a conflict with one of the Trustees or the Fiscal Officer.

AUTHORIZATIONS/ENCUMBRANCES FOR 2010:

- A motion was made seconded and unanimously passed to authorize the following encumbrances for 2010:

1. OTARMA	\$	4,000.00
2. Patton Pest		400.00
3. Chagrin River Watershed Partner dues		1,500.00
4. .8 mill levy for 2009 to Village		13,000.00
5. CF Suburban FD, Fire & EMS service		25,000.00
6. Street Lights		900.00
7. Police & Fire Radio Service		1,200.00
8. Village of CF, Gas Tax. Distribution		96,000.00
9. Waste Management of Ohio		9,000.00

10. Zoning Agent fee for 2010	200.00
11. Universal Disposal, Township Hall	1,500.00
12. WRIS, web site fees	1,000.00
13. Handymen for Township Hall, supplies	5,000.00
14. Trustees Florkiewicz, Homans, Wise, FO Boles. THA Hendricks, NJS Cleaning Service for Hall	\$ 500.00/each

The meeting was unanimously adjourned at 8:10 p.m.

Tom Florkiewicz, President

Elizabeth Boles, Fiscal Officer

A Reception followed the meeting.

These minutes were unanimously approved on 1-26-10.